



AMA COLLEGE CHANGE OF EDUCATION AGENT REQUEST FORM

Please complete this form and email it to the Education Agent Manager, AMA College at Agent.Manager@amacollege.edu.au

PERSONAL DETAILS (as shown on passport)

Family Name			
Given Name/s			
Date of Birth		Student Number	

CURRENT EDUCATION AGENT DETAILS

Education Agent Company Name / Legal Name	
Trading Name	
Branch Business Address	
Contact Name	
Contact Details (PH, Email)	
Please explain why you want to change your Education Agent	

CURRENT EDUCATION AGENT DECLARATION

- I am aware of the request and have no objections to the change of education agent

Education Agent Signature	
Date	

NEW EDUCATION AGENT DETAILS

Education Agent Company Name / Legal Name	
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Trading Name	
Branch Business Address	
Contact Name	
Contact Details (PH, Email)	
Website	

NEW EDUCATION AGENT DECLARATION

- I am aware of the request and agree to become the new agent for the student

Education Agent Signature	
Date	

STUDENT DECLARATION

- I declare that I have notified my current agent of my request to change to a new agent. If my application is approved, AMA College will inform me, my current agent and my new agent of the change.
- I understand that if I have already paid my fees, or part thereof, and received a confirmation of enrolment (CoE) for my current course of study, no change of Agent will apply for that course of study.
- I understand that my new Agent must be an AMA College approved Educational Agent at the time of application.

Student Signature	
Date	

AMA COLLEGE DECLARATION

- I am aware of the change and record the details in PRISMS and the SMS

Education Agent Manager	
Signature	
Date	