



INTERNATIONAL STUDENT PROSPECTUS 2024

Study at a College with more
than 125 years of tradition

amacollege.edu.au

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Footnote

The Education Services for Overseas Students Act 2000 contains specific definitions for an (1) accepted student, (2) intending overseas student and (3) overseas student.

In this handbook, we will use a 'Student' when referring to these individual definitions.

AMA College's individual policies and procedures however will refer to, and use the specific definitions.



President's Foreword

As President of the Australian Medical Association (WA), I am delighted that you are considering studying with AMA College. The AMA (WA) has a proud history of supporting and delivering training to the medical field, dating back to our inception in 1898. That's more than 125 years of tradition that you will benefit from when you choose to study at AMA College.

Healthcare is a globally unifying need and one that each country works hard to improve. Highly skilled staff are the very heart of any healthcare system. The healthcare community is known for its willingness to work together, collaborate and share ideas. These are the very traits that embody our vision for AMA College as we strive to develop the healthcare workforce of the future.

Our college motto "Progređi in Sapientiam" means *Go forward in Wisdom*. As a valued student at AMA College we will share your learning journey with you and impart upon you the wisdom we were given by those before us.

A career in healthcare can be a rewarding and lifelong experience. As an industry, many different professions work together to provide the diverse range of health services needed by our community. In addition to medical professionals, there is a need for nurses, allied health support staff, aged and disability care workers, healthcare administrators and many more.

Whichever vocational path you choose, AMA College will help start this journey for you.

I hope you will join us.



Dr Michael Page

President
Australian Medical Association (WA)



Welcome to AMA College

On behalf of all the staff at AMA College, I welcome you.

AMA College offers you an exclusive and executive learning experience, where quality training outcomes underpin everything we do. Everything at our college is designed to provide you with a premium education, such as our state-of-art campus, university partnerships, high-quality learning materials and industry recognised staff and lecturers.

We are here to share your learning journey with you.

That means we are here to support you from the moment you enrol to the time you graduate, and beyond. It's our job at AMA College to impart in-demand skills and knowledge, but we also want to make sure you have fun along the way. Your time with us should be as memorable because of the friends you make and experiences you have along the way as it is for the first-class education you will receive.

AMA College is an exclusive and prestigious learning institution, but it is also friendly, welcoming and supportive.

If you are passionate about becoming a future healthcare worker and want to experience the fun and beauty that Western Australia has to offer in a supported environment, AMA College is for you.



Greg LeGuier

General Manager

Courses

AMA College offers students the ability to pursue careers in community service and aged care, with more exciting courses coming in 2024 and beyond.

HLT54121 Diploma of Nursing

- Ideal qualification for those wishing to enter the nursing profession
- Leads to AHPRA registration as Enrolled Nurse upon completion
- Work placement organised by AMA College
- Provides a one-year credit with Edith Cowan University for their Bachelor of Nursing

CHC52021 Diploma of Community Service

- Provide students with the opportunity to learn about social issues and the different ways they can be addressed.
- Create positive change in people lives
- Packaged course along with the Certificate III in
- Individual Support and Certificate IV in Ageing Support.
- **Next Intake – Study Period 4 2024.**

CHC33021 Certificate III in Individual Support (Ageing)

- Ideal entry-level training course for securing work in the aged care industry.
- Pathway qualification for further studies.
- Work placement organised by AMA College.
- **Next Intake – Study Period 3 2024.**

CHC43015 Certificate IV in Ageing Support

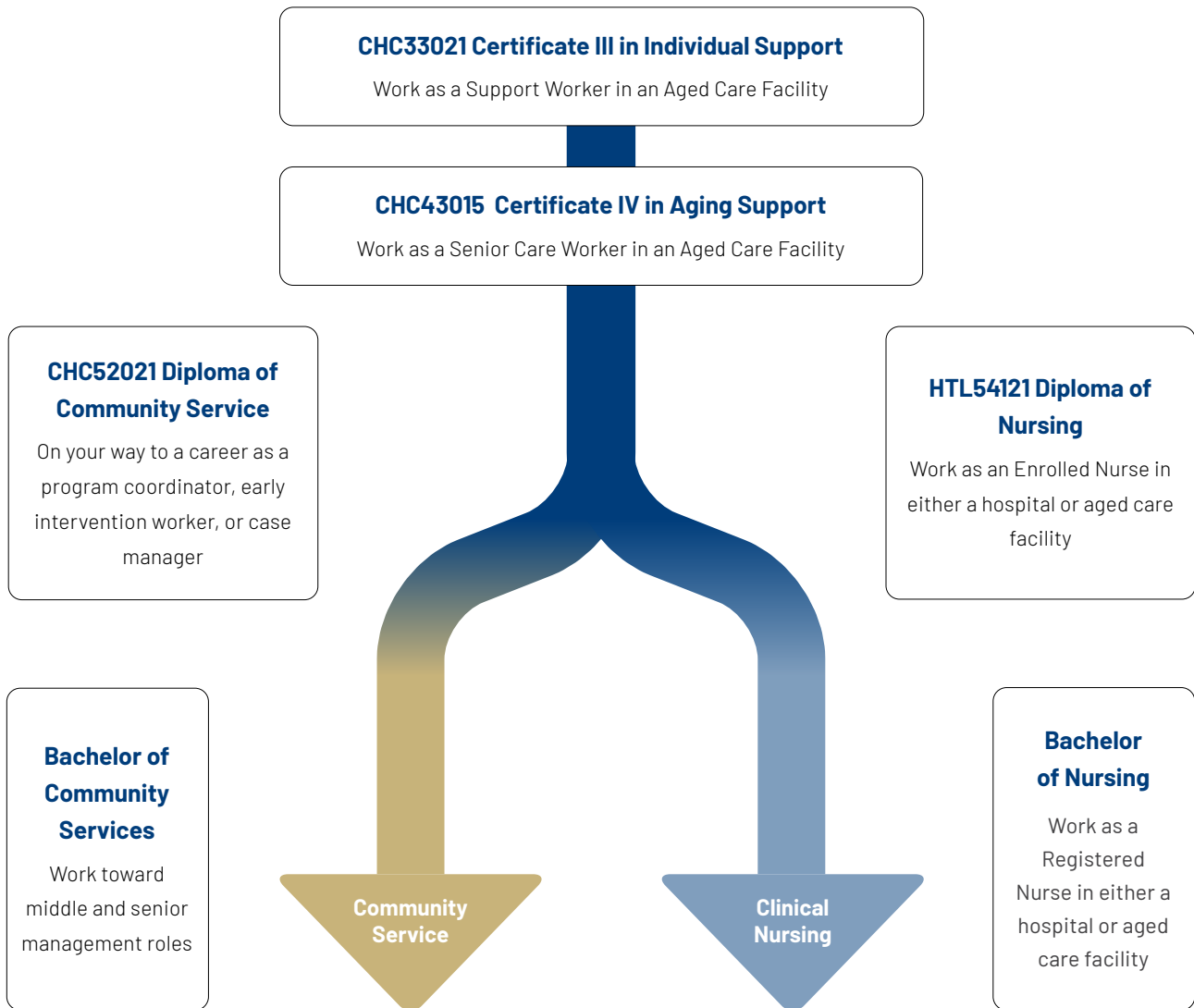
- Builds upon the knowledge gained in the Certificate III in Individual Support.
- Introduces more advanced concepts of care and support.
- Work placement organised by AMA College.
- **Next Intake – Study Period 2 2024.**

Each course is delivered by specialist trainers, with recruitment support offered by AMA College.

AMA College is an equal opportunity education provider. We welcome and encourage Aboriginal and Torres Strait Islander people, people with disability, people from culturally and academic diverse backgrounds, work and life experiences to apply.

AMA College offers dedicated student support services for Aboriginal and Torres Strait Islander students, which can be accessed via the Nursing Student Support Officer.

WHERE A CAREER IN CARE & SUPPORT CAN TAKE YOU



Since our inception in 1898, AMA(WA) has been supporting better healthcare and training for 125 years. We are very proud of our tradition and all students at AMA College will also benefit from the wealthy industry network we have in the form of Professional Experience Placements as well as potential employment opportunities.





HLT54121 Diploma of Nursing

CRICOS Course Code 111811H



NATIONALLY RECOGNISED
TRAINING

The HLT54121 Diploma of Nursing is AMA College's flagship clinical education program, accredited by the Australian Nursing and Midwifery Accreditation Council (ANMAC) and approved as "an approved program of study" by the Nursing and Midwifery Board of Australia (NMBA) in accordance with the Enrolled Nurse Accreditation Standards.

This 18-month program allows graduates to apply to the Australian Health Practitioners Regulation Agency (AHPRA) to be recognised as an Enrolled Nurse.

A career in nursing is not only highly satisfying but opens a world of opportunities as far as career advancement and diversity of roles is concerned. Nurses work in a wide array of healthcare settings, from primary health, community health, aged care, disability support and acute hospital settings.

The Diploma of Nursing program can be used as a pathway to further study options, which could lead to becoming a Registered Nurse. Employment demand for nurses, both Enrolled and Registered, continues to be very high.

AMA College's nursing program is delivered by highly experienced nurse trainers in a state-of-the art campus, complete with a modern and realistic simulation ward.



Units of Competency

Unit Code	Unit Title
CHCDIV001	Work with diverse people
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCPRP003	Reflect on and improve own professional practice
HLTAAP002	Confirm physical health status
HLTAAP003	Analyse and respond to client health information
HLTENN035	Practise nursing within the Australian health care system
HLTENN036	Apply communication skills in nursing practice
HLTENN037	Perform clinical assessment and contribute to planning nursing care
HLTENN038	Implement, monitor and evaluate nursing care
HLTENN039	Apply principles of wound management
HLTENN040	Administer and monitor medicines and intravenous therapy
HLTENN041	Apply legal and ethical parameters to nursing practice
HLTENN042	Implement and monitor care for a person with mental health conditions
HLTENN043	Implement and monitor care for a person with acute health conditions
HLTENN044	Implement and monitor care for a person with chronic health conditions
HLTENN045	Implement and monitor care of the older person
HLTENN047	Apply nursing practice in the primary health care setting
HLTENN068	Provide end of life care and a palliative approach in nursing practice
HLTINF006	Apply basic principles and practices of infection prevention and control
HLTWHS002	Follow safe work practices for direct client care
HLTAID011	Provide First Aid
HLTENN057	Contribute to nursing care of a person with diabetes
HLTWHS006	Manage personal stressors in the work environment
CHCAOD001	Work in an alcohol and other drugs context
CHCPOL003	Research and apply evidence to practice
Total 25 units	

Mandatory Reporting Requirements

To protect the public from harm, education providers must report concerns about registered students. This is a legal requirement. Education providers only need to notify the Australian Health Practitioner Regulation Agency (AHPRA) when they have a 'reasonable belief' that a student has an impairment that, when undertaking clinical training, may place the public at substantial risk of harm.

The Australian Nursing and Midwifery Accreditation Council (ANMAC) Enrolled Nurse Accreditation Standards 2017 also require Registered Training Organisations (RTOs) delivering HLT54121 Diploma of Nursing to notify AHPRA of any students undertaking clinical training who have been identified as having an impairment that may place the public at substantial risk of harm.

AHPRA will be advised of the names of all students undertaking the Diploma of Nursing program.

Upon completion of the course, and a minimum of 400 hours of PEP placement, graduates will need to seek registration with AHPRA to work as an enrolled nurse, or enrol in further study to become a registered nurse. The Nursing and Midwifery Board of Australia (NMBA) has developed core registration standards that define the requirements that applicants, registrants or students need to meet.

The NMBA states that, with the exception of registered students and non-practising registrants, these standards apply to applicants for registration and currently registered nurses and midwives.

- Criminal history registration standard
- English languages skills registration standard
- Registration standard: continuing professional development
- Registration standard: recency of practice
- Registration standard: professional indemnity insurance arrangements

More information can be found at the Nursing and Midwifery Board of Australia website - Registration Standards (nursingmidwiferyboard.gov.au)

Course Details – HLT54121 Diploma of Nursing

Condition Of Enrolment

- Applicants must be 18 years of age or older at the time of course commencement
- Applicants must have completed Australian Year 12 or equivalent level of schooling overseas or AQF 3 or higher qualification.
- Applicants must be able to exhibit competency at an Exit Level 3 from the BKSB LLN assessment.
- Applicants are required to provide evidence of the following
 - National Police Clearance
 - Working with Children Check
 - Immunisation record that meets immunisation requirements for nurses, as stipulated by the Western Australian Department of Health at time of enrolment. Which may include:
 - Current COVID-19 Vaccination
 - Annual Influenza Vaccination
 - Hepatitis B x 3 doses followed by serological confirmation of immunity.
 - dTpa (diphtheria-tetanus-acellular pertussis) within last 10 years
 - MMR (Measles, mumps, rubella) x 2 doses
 - Varicella x 2 doses
 - All applicants must meet the NMBA's English Language Registration Standard requirements.
 - Declare English as your primary language, OR
 - English Language Test Pathway - Test result reports of the following test taken within 2 years of your application.
 - IELTS Academic 7.0 with no band less than 7.0
 - PTE Academic - minimum score of 65 across all categories and overall
 - OET - minimum score of B in each component
 - TOEFL IBT - minimum total score of 94 with minimum scores as follows - listening 24, reading 24, writing 27 and speaking 23

More details can be found at: Nursing and Midwifery Board of Australia - Fact sheet: English language skills registration standard (nursingmidwiferyboard.gov.au)

Course Details – HLT54121

Diploma of Nursing (continued)

Condition Of Enrolment

The following criteria need to be met for successful enrolment:

- Have met all entry requirements outlined above.
- Have met all immunisation requirements for nurses, as stipulated by the Western Australian and Federal Governments at time of enrolment
- Paid required fees.
- Provided supporting documents.
- Signed Letter of Offer and Acceptance.
- Valid Student Visa for the course duration

(provided to AMA College once granted).

Course Duration

78 weeks – 60 study weeks + 18 weeks holidays.

Course Timetable

Visit the AMA College website for a detailed current timetable of classes.

Modes Of Study

Face to Face – Full time (20 hours a week).

There are no compulsory online studies required for this course.

There are currently no community-based learning and collaborative research training arrangements required for this course.

Assessment Methods

The assessment methods will include:

- Online quizzes
- Short answers
- Projects
- Essays/reports/literature reviews
- Theory questions
- Direct observations in a simulated and work environment
- Scenarios or case studies
- PEP record book

Application Fee

A\$250.00 (non-refundable).

Tuition Fee

A\$30,000 Total Tuition Fee (A\$5,000 per study period).

Visit www.amacollege.edu.au/fees/ for detailed information on fees and charges and information on payment options. Tuition fees and charges may alter between years. The applicable tuition fee for an individual student (that is, the fee for their year of commencement) will remain unchanged while that student remains continuously accepted in the course. Where a student suspends or defers their studies, then their resumption tuition fee will be at the rate which is applicable to the tuition fee in that year.

Non-Tuition Fee

A non-tuition fee (resource fee) of \$1,485 is payable to cover the cost of workbooks, uniforms and medical consumables required for the course. Additional costs may be incurred to cover costs such as National Police Clearances, vaccinations and pre-employment medicals.

Tuition Provider

All tuition is provided by AMA College. AMA College does not have any arrangements with another provider, person or business who will provide the course or part of the course.

Why study nursing with us?

The Diploma of Nursing program leads to registration as an Enrolled Nurse upon completion. By studying the program at AMA College, not only will you benefit from the state-of-the-art facilities and the wealth of experience our teaching staff brings, but you will also be able to take advantage of AMA's incomparable industry network in the form of Professional Experience Placements as well as potential employment opportunities.



GLOBAL Shortage

Currently **300,000** employed in Australia. Global Nurse Shortage could reach **13 million** by 2030.

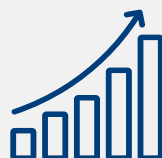


Full-Time Share



47%

Future Growth



13.9%

Weekly Earnings



\$1,442 (Enrolled)
\$1,937 (Registered)

Nursing by industry



**Acute Care Sector
(Hospitals)**



**Residential Aged
Care**



Disability Care



**Home and
Community Care**

Prospective Career Pathways

Community Nurse
Nurse Educator
Critical Care Nurse
Nurse Researcher
Practice Nurse
Clinical Nurse Manager
Registered Nurse
Orthopaedic Nurse
Diabetes Nurse
Nurse Practitioner
Legal Nurse Consultant
Public Health Nurse
Mental Health Nurse
Enrolled Nurse
Nurse Anaesthetist
Midwife
Facility Manager
Nurse Unit Manager
Oncology Nurse
Paediatric Nurse
Neonatal Nurse
Geriatric Nurse
Clinical Nurse Consultant
Health Policy Nurse

Since our inception in 1898, AMA (WA) has been supporting better healthcare and training for 125 years. We are very proud of our tradition and all students at AMA College will also benefit from the wealthy industry network we have in the form of Professional Experience Placements as well as potential employment opportunities.





CHC52021 Diploma of Community Service

CRICOS Course Code 113955J



NATIONALLY RECOGNISED
TRAINING

The CHC52021 Diploma of Community Service is a nationally recognised qualification that reflects the role of community services workers involved in the delivery, management and coordination of person-centred services to individuals, groups, and communities.

At this level, workers have specialised skills in community services and work autonomously within their scope of practice under broad directions from senior management.

Workers support people to make change in their lives to improve personal and social wellbeing and may also have responsibility for the supervision of other workers and volunteers. They may also undertake case management and program coordination.

To achieve this qualification, the candidate must have completed at least 200 hours of work as detailed in the Assessment Requirements of units of competency.

What Can You Do:

Community Services Worker

Community Support Workers provide care and support to clients so they can become more independent in their everyday lives. They help clients in various ways, such as assisting with personal care including grooming and feeding, household chores such as cooking and cleaning and arranging transportation and recreational activities.

Case or social workers

Caseworkers help people with a variety of social and personal problems. They may help clients deal with financial, family, or health-related issues; assist individuals who are disabled or elderly, or offer advice on ways to improve life situations.

Family Support Worker

Family support workers often work through government or social service agencies and deal with families who might be at risk, and they are responsible for promoting stability, well-being, and safety, especially for children.

Youth Worker

Youth Workers provide a range of specialist support services to young people facing welfare, behavioural, developmental, social and protection issues. They also provide ongoing opportunities for young people to develop skills, experience and self-esteem through training and education programs, youth groups, local community events and outings, as well as formal activities such as arts and crafts, cooking or sports sessions.

Course Content

Unit Code	Unit Title
CHCCCS004	Assess co-existing needs
CHCCCS007	Develop and implement service programs
CHCCCS019	Recognise and respond to crisis situations
CHCCCSM013	Facilitate and review case management
CHCDEV005	Analyse impacts of sociological factors on people in community work and services
CHCDEV001	Recognise and respond appropriately to domestic and family violence
CHCDIV001	Work with diverse people
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCLEG003	Manage legal and ethical compliance
CHCMGT005	Facilitate workplace debriefing and support processes
CHCPRP003	Reflect on and improve own professional practice
HLTWHS003	Maintain work health and safety
BSBPEF401	Manage personal health and wellbeing
CHCADV002	Provide advocacy and representation services
CHCCOM003	Develop workplace communication strategies
CHCDIS015	Develop workplace communication strategies
CHCDIV003	Manage and promote diversity
CHCGRP002	Plan and conduct group activities
CHCMGT003	Lead the work team
CHCMHS001	Work with people with mental health issues

Why Community Service

This diploma gives you the skills to work under broad direction from management and provide person-centred support to individuals and communities.



Community Service sector Growth

A fast-growing industry
The industry is considered Australia's second-largest employing industry, with over 1.5 million people employed in the industry last year.



Annual Community Service Spending

America: **\$1.77 trillion**

China: **\$12.4 billion**

India: **\$160 billion**

Malaysia: **US\$6.75 billion**



Australia:
\$181 billion

Community Service Worker jobs in Australia

About **3000**
job openings a year



Average
\$1,330
per week full
time

What does a Community Service career look like?

A career that has a **positive impact** on other people's lives



A vital career all **around the globe**



Community Service workers can find jobs in a **variety of locations**



Interact and talk with people from all walks of life





Professional Study Experience

AMA College offers students an exclusive and executive-style learning experience where class sizes are kept small and lessons are highly interactive and engaging. Our students benefit from free wi-fi, a well-equipped student lounge, state-of-the-art classrooms, plus industry recognised speakers and access to industry events.



Supported Learning Environment

Students at AMA College are supported and cared for from the moment they enrol until the time they graduate. At AMA College every student's journey matters. We have helpful trainers, caring student support officers and social activities coordinators to help you every step of the way. At AMA College students are supported to learn new skills and have fun along the way.



Work Experience Program

As part of their Diploma studies, students at AMA College will participate in four weeks of work experience, which will allow students to apply their newly gained knowledge in the Australian healthcare system.

The four weeks of work experience occur throughout the year to best fit in with studies and other commitments that students may have. AMA College will secure work experience opportunities for students in a range of workplaces, including hospitals, clinics, aged care providers and health industry associations.

The work experience program exposes students to real-life healthcare roles, making them more employable and helping students to see the real life applications of skills taught throughout the Diploma program.



Ongoing Recruitment Support

AMA College understands how important it is for students to find work while studying in Australia. As such, the College will assist students with their job search by providing help with resume creation appropriate to the Australian market, interview tips and simulations as well as actively seeking out job opportunities for students throughout their studies with the College. The Australian Medical Association (WA) has a dedicated recruitment division and highly experienced recruiters to ensure that students receive the most appropriate support and advice.

Once students complete their Diploma of Health Administration the College will organise introductions to health sector employers and offer specific advice around continuing a career in the health industry.



Study Options

The Diploma of Community Service is offered as a packaged course along with the Certificate III in Individual Support and Certificate IV in Ageing Support.

For students who wish to enroll in the course directly, it is recommended that they have completed previous study or have work experience in the community service and/or health sector.

Due to the delicate design of the package, students who enrolled in the program separately may need to complete some units self-paced should they not meet the eligibility requirements for a Credit Transfer or Recognition of Prior Learning.



Course Details – CHC52021 Diploma of Community Service

English Entry Requirement

(Test results must be no more than two years (24 months) old when you start your enrolment at AMA College)

One of the below options:

- IELTS (Academic) Score of 5.5 (no band score less than 5).
- PTE Academic Minimum Level 42.
- Cambridge English First (FCE), Completion, Minimum Level 162.
- TOEFL (iBT) Minimum Level 46.

Completion of General English at Upper Intermediate Level

Educational Entry Requirements

A minimum educational qualification equivalent to senior secondary education at the Year 12 level of the Western Australian Certificate of Education.

Additional Entry Requirement

Be older than 18 years of age at the time of signing their Letter of Offer and Acceptance with AMA College.

Condition Of Enrolment

The following criteria need to be met for successful enrolment:

- Have met all entry requirements outlined above.
- Paid required fees.
- Provided supporting documents.
- Signed Letter of Offer and Acceptance.
- Valid Student Visa for the course duration (provided to AMA College once granted).

Course Duration

52 weeks – 40 study weeks + 12 weeks holidays.

Course Timetable

Visit the AMA College website for a detailed current timetable of classes.

Modes Of Study

Face to Face – Full time (20 hours a week).

There are no compulsory online studies required for this course.

As part of their Diploma studies, students undertaking the Diploma of Community Service must complete at least 200 hours of work in a relevant role and environment.

AMA College proudly collaborates with multiple industry leaders and will organise work placement for all students enrolled

Application Fee

A\$250.00 (non-refundable).

Tuition Fee

A\$12,000 Total Tuition Fee (A\$3,000 per study period).

Visit www.amacollege.edu.au/fees/ for detailed information on fees and charges and information on payment options. Tuition fees and charges may alter between years. The applicable tuition fee for an individual student (that is, the fee for their year of commencement) will remain unchanged while that student remains continuously accepted in the course. Where a student suspends or defers their studies, then their resumption tuition fee will be at the rate which is applicable to the tuition fee in that year.

Tuition Provider

All tuition is provided by AMA College. AMA College does not have any arrangements with another provider, person or business who will provide the course or part of the course.



CHC33021 Certificate III in Individual Support (Ageing)

CRICOS Course Code 113956H



NATIONALLY RECOGNISED
TRAINING

The *CHC33015 Certificate III in Individual Support* is the primary qualification for the aged care, disability and home care industries. The Australian Medical Association (WA) has been helping to train new care workers for more than 20 years, finding meaningful employment for thousands of graduates.

The aged care sector offers a unique platform from which to grow your career. Job opportunities are plentiful, as are pathways to grow into areas such as nursing, allied health, management and leadership. The aged care industry, just like healthcare is constantly evolving and not affected by economic cycles. It needs people who care deeply and are motivated to support the most vulnerable citizens of our society to age with dignity and respect.

This 13-unit Certificate provides a comprehensive introduction to being a care worker in an Australian setting. The program runs for six months, with access to AMA College's state-of-the-art simulation lab as well as 120 hours of work placement, organised by the AMA.

Students will also be assisted with recruitment support while they are studying thanks to the AMA's extensive relationships with the aged care sector in Western Australia.

The Certificate III in Individual Support (Ageing) can be combined with the CHC43015 Certificate IV in Ageing Support to produce a dual-qualification 12-month training experience.

The AMA works closely with the aged and disability sector, making a learning journey with AMA College one of the most rewarding experiences for students wishing to become care workers.

What Will You Learn?

The Certificate III in Individual Support (Ageing) introduces students to the core aspects of being a care worker, including:

- Workplace communication.
- Working with diversity.
- Legal and ethical considerations of care work.
- Work Health and Safety.
- Recognising healthy body systems.
- Infection control.
- Supporting those with Dementia.
- First-Aid.
- Empowering older people.



Course Content

Unit Code	Unit Title	Core /Elective
CORE UNITS		
CHCCCS031	Provide individualised support	C
CHCCCS038	Facilitate the empowerment of people receiving support	C
CHCCCS040	Support independence and wellbeing	C
CHCCCS041	Recognise healthy body systems	C
CHCCOM005	Communicate and work in health or community services	C
CHCDIV001	Work with diverse people	C
CHCLEG001	Work legally and ethically	C
HLTINF006	Apply basic principles and practices of infection prevention and control	C
HLTWHS002	Follow safe work	C
ELECTIVE UNITS - AGING specialisation		
CHCAGE011	Provide support to people living with dementia	E
CHCAGE013	Work effectively in aged care	E
CHCPAL003	Deliver care services using a palliative approach	E
ELECTIVE UNITS - Other named elective		
HLTAID011	Provide first aid	E
CHCCCS033	Identify and report abuse	E
CHCCCS036	Support relationships with carer and family	E
Total 15 units – nine core and six electives		

Course Details – CHC33021 Certificate III in Individual Support (Ageing)

English Entry Requirement

(Test results must be no more than two years (24 months) old when you start your enrolment at AMA College)

One of the below options:

- IELTS (Academic) Score of 5.5 (no band score less than 5).
- PTE Academic Minimum Level 42.
- Cambridge English First (FCE), Completion, Minimum Level 162.
- TOEFL (iBT) Minimum Level 46.
- Completion of General English at Upper Intermediate Level

Educational Entry Requirements

A minimum educational qualification equivalent to senior secondary education at the Year 11 level of the Western Australian Certificate of Education.

Additional Entry Requirement

Be older than 18 years of age at the time of signing their Letter of Offer and Additional Entry Requirements.

- Must have the ability to undertake a work placement in an aged care facility.
- Ability and willingness to obtain police clearance when required.
- Ability and willingness to provide evidence of COVID-19 vaccination.
- Ability and willingness to provide evidence of Influenza vaccination.

Condition Of Enrolment

The following criteria need to be met for successful enrolment:

- Meet all entry requirements outlined above.
- Have paid required fees.
- Provided supporting documents.
- Signed Letter of Offer and Acceptance.
- Valid Student Visa for the course duration (provided to AMA College once granted).

Course Duration

26 weeks – 20 study weeks + six weeks holiday.

Course Timetable

Visit the AMA College website for a detailed current timetable of classes.

Modes Of Study

Face to Face – Full time (20 hours a week).

There are no compulsory online studies required for this course.

There are currently no community-based learning and collaborative research training arrangements required for this course.

Assessment Methods

The assessment methods will include:

- Written Assignments.
- Projects.
- Simulations.
- Practical Demonstrations.
- Work Placement.

Application Fee

A\$250.00 (non-refundable)

Tuition Fee

A\$5,500 Total Tuition Fee (A\$2,750 per study period).

Visit www.amacollege.edu.au/fees/ for detailed information on fees and charges and information on payment options. Tuition fees and charges may alter between years. The applicable tuition fee for an individual student (that is, the fee for their year of commencement) will remain unchanged while that student remains continuously accepted in the course. Where a student suspends or defers their studies, then their resumption tuition fee will be at the rate which is applicable to the tuition fee in that year.

Tuition Provider

All tuition is provided by AMA College. AMA College does not have any arrangements with another provider, person or business who will provide the course or part of the course.

Why choose care and support?

The care and support sector, including disability support, aged care and veterans' support is important, valuable work that can benefit you personally and professionally.

Care and support work involves looking after the well-being of older people with a disability and veterans. The main goal of care and support work is to empower the people you support to live as independently and fully as possible.

There are job and career opportunities across Australia for people who want rewarding work that also works for them.



Make a difference

Care and support workers make a big difference to people with a disability, older people and veterans. You can help the people you work with to build their skills, independence and happiness.



Who you work with

You may wish to support people living with a disability, veterans or older people. The individuals within each of these groups can have very different needs and goals, which will affect the type of work you do with them.



Where you work

You may be providing support in a person's home, out in the community, in a specialised setting like a care home, supported housing or day centres, or in a health care setting like a clinic or hospital.

Roles are available all across Australia, in metropolitan, regional and rural areas. Skills in the care and support sector are readily transferable from place to place.

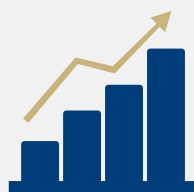


All aged and disabled carers

\$1,265 average weekly earnings.



Strong employment growth forecast into the future.



One of the largest employment sectors in Australia. Currently **221,400** workers.





CHC43015 Certificate IV in Ageing Support

CRICOS Course Code 108760G



NATIONALLY RECOGNISED
TRAINING

The CHC43015 Certificate IV in Ageing Support introduces more advanced concepts associated with the provision of quality aged care services and is often used to prepare future supervisors and senior care workers. This qualification can be completed as a stand-alone qualification or in combination with the Certificate III in Individual Support (Ageing). If completed as a stand-alone qualification it would be expected that prospective students can demonstrate existing experience working in aged care.

The Australian Medical Association (WA) has been helping to train care workers for more than 20 years, finding meaningful employment for thousands of graduates. Our trainers are highly experienced and frequently called upon by the aged care sector to deliver customised training programs based on the subjects completed in the Certificate IV in Ageing Support.

The aged care sector offers a unique platform from which to grow your career. Job opportunities are plentiful, as are pathways to grow into areas such as nursing, allied health, management and leadership. The aged care industry, just like healthcare is constantly evolving and not affected by economic cycles. It needs people who care deeply and are motivated to support the most vulnerable citizens of our society to age with dignity and respect.

This 18-unit Certificate provides a more detailed exploration of advanced care techniques. The program runs for six months, with access to AMA College's state-of-the-art simulation lab as well as 120 hours of work placement, organised by the AMA.

Students will be assisted with recruitment support while they are studying, thanks to the AMA's extensive relationships with the aged care sector in Western Australia.

The AMA works closely with the aged and disability sector, making a learning journey with AMA College one of the most rewarding experiences for students wishing to become care workers.

What Will You Learn?

The Certificate IV in Ageing Support introduces students to advanced aspects of being a care worker, including:

- Service coordination.
- Implementing interventions for older people at risk.
- Relationship building with carers and families.
- Palliative care.
- Recognising healthy body systems.
- Infection control.
- Supporting those with Dementia.
- Empowering people with a disability.

Course Content

Unit Code	Unit Title	Core / Elective
CORE UNITS		
CHCADV001	Facilitate the interests and rights of clients	C
CHCAGE001	Facilitate the empowerment of older people	C
CHCAGE003	Coordinate services for older people	C
CHCAGE004	Implement interventions with older people at risk	C
CHCAGE005	Provide support to people living with dementia	C
CHCCCS006	Facilitate individual service planning and delivery	C
CHCCCS011	Meet personal support needs	C
CHCCCS023	Support independence and well being	C
CHCCCS025	Support relationships with carers and families	C
CHCDIV001	Work with diverse people	C
CHCLEG003	Manage legal and ethical compliance	C
CHCPAL001	Deliver care services using a palliative approach	C
CHCPRP001	Develop and maintain networks and collaborative partnerships	C
HLTAAP001	Recognise healthy body systems	C
HLTWHS002	Follow safe work practices for direct client care	C
ELECTIVE UNITS		
CHCCCS015	Provide individualised support	E
CHCDIS007	Facilitate the empowerment of people with disability	E
HLTAID011	Provide first aid	E
Total 18 units – 15 core and three electives		

Course Details – CHC43015 Certificate IV in Ageing Support

English Entry Requirement

(Test results must be no more than two years (24 months) old when you start your enrolment at AMA College)

One of the below options:

- IELTS (Academic) Score of 5.5 (no band score less than 5).
- PTE Academic Minimum Level 42.
- Cambridge English First (FCE), Completion, Minimum Level 162.
- TOEFL (iBT) Minimum Level 46.
- Completion of General English at Upper Intermediate Level

Educational Entry Requirements

A minimum educational qualification equivalent to senior secondary education at the Year 11 level of the Western Australian Certificate of Education.

Additional Entry Requirement

Be older than the age of 18 years of age at the time of signing their Letter of Offer and Acceptance with AMA College.

- Must have the ability to undertake a work placement at an aged care facility.
- Ability and willingness to obtain police clearance when required.
- Ability and willingness to provide evidence of COVID-19 vaccination.
- Ability and willingness to provide evidence of influenza vaccination.

Condition Of Enrolment

The following criteria need to be met for successful enrolment:

- Have met all entry requirements outlined above.
- Have paid required fees.
- Have provided supporting documents.
- Signed Letter of Offer and Acceptance.
- Valid Student Visa for the course duration (provided to AMA College once granted).

Course Duration

26 weeks – 20 study weeks + six weeks holiday.

Course Timetable

Visit the AMA College website for a detailed current timetable of classes.

Modes Of Study

Face to Face – Full time (20 hours a week).

There are no compulsory online studies required for this course.

There are currently no community-based learning and collaborative research training arrangements required for this course.

Assessment Methods

The assessment methods will include:

- Written Assignments.
- Projects.
- Simulations.
- Practical Demonstrations.
- Work Placement.

Application Fee

A\$250.00 (non-refundable).

Tuition Fee

A\$5,500 Total Tuition Fee (A\$2,750 per study period).

Visit www.amacollege.edu.au/fees/ for detailed information on fees and charges and information on payment options. Tuition fees and charges may alter between years. The applicable tuition fee for an individual student (that is, the fee for their year of commencement) will remain unchanged while that student remains continuously accepted in the course. Where a student suspends or defers their studies, then their resumption tuition fee will be at the rate which is applicable to the tuition fee in that year.

Tuition Provider

All tuition is provided by AMA College. AMA College does not have any arrangements with another provider, person or business who will provide the course or part of the course.

Academic Calendar

2024

Study Period	Starting	Ending	Break
Orientation Wednesday, 24 Jan 2024			
Study Period 1	Wednesday, 31 Jan 2024	Thursday, 28 Mar 2024	Friday 29 March 2024 to Sunday 14 April 2024
Study Period 2	Monday, 15 April 2024	Friday, 28 June 2024	Saturday 29 June to Sunday 14 July
Orientation Tuesday, 11 July 2023			
Study Period 3	Monday, 15 July 2024	Friday, 20 September 2024	Sat 21 September 2024 to Sunday 6 October 2024
Study Period 4	Monday, 07 October 2024	Thursday, 12 December 2024	Friday 13 December 2024 to Tuesday 04 February 2025

2025

Study Period	Starting	Ending	Break
Orientation Wednesday, 29 January 2025			
Study Period 1	Wednesday 04 February 2025	Friday, 11 April 2025	Saturday 12 April 2025 to Sunday 27 April 2025
Study Period 2	Monday, 28 April 2025	Friday, 04 July 2025	Saturday 5 July 2025 to Sunday 20 July 2025



Beautiful experiences



Breathtaking Landscape



Festivals and Celebrations



Kings Park, Perth



Unique experiences



Vibrant Cafe Culture



*The world's cuisine
in one location!*



The best beaches imaginable

We love Perth

Perth is the capital and largest city of Western Australia, with a population of more than two million people.

It is the ideal student destination, as we have some of the world's best beaches, best food, best wine and most glorious weather. Australians and Perth people, in particular, are very friendly. Perth is also affordable, having a cheaper cost of living than most other mainland capital cities.

Perth's Mediterranean climate is ideal for students as it averages eight hours of sunshine each day, making it the sunniest capital city in Australia...even in winter! This provides plenty of opportunity to experience its natural beauty including the Swan River, King's Park, and endless stretches of gorgeous beaches on the Indian Ocean.

AMA College is located within the City of Joondalup, which was named the **World's Most Liveable City in 2011** in its population category at the UN-endorsed annual International Awards for Liveable Communities.

The Joondalup City Centre has a relaxed, casual atmosphere and is a combination of cultural, civic, commercial and residential properties built on the edge of the stunning Lake Joondalup.

Living in Perth

Cost of living

It is a requirement that you have enough money, which is genuinely available to you to pay for your course fees (tuition and non-tuition fees), travel and living costs for you and any accompanying family members while you are in Australia.

As of 1 February 2018, the Department of Home Affairs calculated the 12 month living cost as:

- Student/guardian – AUD \$20,290
- Partner/spouse – AUD \$7,100
- Child – AUD \$3,040.

To assist students to familiarise themselves with the average living costs, Living in Australia has itemised costs, while Insider Guides has a Cost of Living Calculator which helps you to tailor your own lifestyle expenses.

The Australian Government has prepared further assistance with budgeting, information and guidance on financial management. More information provided on this link.

Additional information about the cost of living in Western Australia can be found here.

Accommodation in Perth

You will need to organise your accommodation before you arrive in Perth as AMA College does not offer student accommodation. AMA does however provide you with useful links to accommodation options.

If you are looking for student accommodation, Campus Perth offers all-inclusive accommodation for AMA College students. Campus Perth is centrally located in Perth City and is only a six minute walk from Perth Station. Their new facilities include The Link co-working space, The Commons social space, The Rooftop and The Gym. Please contact Campus Perth for further details on +61 403 494 371 or guru@campusperth.com



College Facilities and Resources

AMA College will provide students with:

- free Wi-Fi access.
- access to all training resources such as videos and PowerPoints – where requested.
- access to all online reading resources.
- access to all hard copy reading materials required for each unit of competency.

AMA College will not provide students with:

- computer access or access to laptops during classroom sessions.

Internet access

Internet access is available within AMA College to support your learning process, and allow you to access information about the college and the events that may be of interest to you. Access to the internet is password protected and you will receive your log in at orientation.

Internet access at AMA College is not intended to support social media outside of what is organised by the college and will be monitored daily. Students using the AMA College internet are requested to follow the AMA College social media guidelines.

Students undertaking courses with AMA College will be expected to supply their own laptops to support the learning process including completion of assessments.

Photocopying

Printing on site, if required, can be arranged through reception or Student Support at a cost of A\$0.30 per page (A4 black and white).

Reception or Student Support can organise photocopies for you if required at a cost of A\$0.30 per page. The photocopiers offer plain copies A4, multiple copies, sort capacity, copy enlargement and reduction.

Kitchen and lounge facilities

AMA College provides students with modern kitchen and lounge facilities, these have been designed to offer you a place to relax and interact outside of study time.

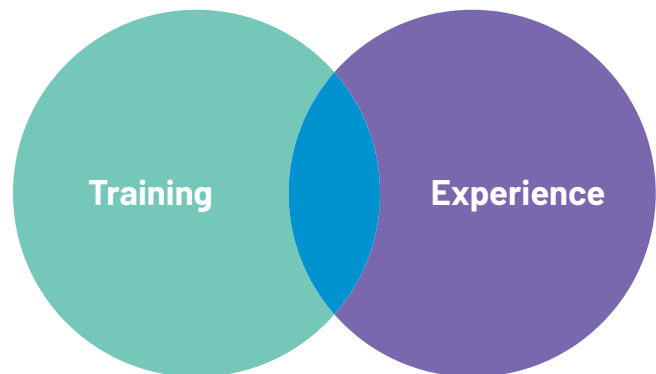


Recognition of Prior Learning

Recognition of Prior Learning is the formal acknowledgement of competencies a person has, regardless of how, when or where the learning occurred. It is an important part of Vocational Training and Assessment.

Competencies may be gained through:

- On-the-job work experience.
- In-house training (both accredited and non-accredited).
- Formal training.
- Life experience.
- A combination of some or all of the above.



Course credit or credit transfer

Registered Training Organisations will recognise Australian Qualification Framework (AQF) Qualifications and Statements of Attainments issued by any other Registered Training Organisation registered on the TGA website.

For further information, refer the AMA College Policy and Procedure on Recognition of Prior Learning.



The ESOS Framework

Students who are in Australia on a student visa are supported by Australian laws which ensure that there are high standards of education, facilities and support services.

The Education Services for Overseas Students Act 2000, or ESOS Act, establishes the legislative requirements and standards for the quality assurance of education and training institutions offering courses to international students who are in Australia on a student visa.

The Education Services for Overseas Students Act 2000 (ESOS Act) – and associated legislation – form the ESOS Framework.

This legal framework allows for the provision of education services to overseas students, and establishes the student's rights to information about their course and the institution they wish to study with before and during their enrolment.

The Education Services for Overseas Students (ESOS) framework offers financial protection to students where their CRICOS provider does not deliver what it has promised. It also provides tuition fee protection for international students. Visit <https://internationaleducation.gov.au/Regulatory-Information/Education-Services-for-Overseas-Students-ESOS-Legislative-Framework/ESOS-Regulations/Pages/default.aspx> for more information.

The Tuition Protection Service (TPS)

The Tuition Protection Service assists international students whose education providers are unable to fully deliver their course of study. As an initiative of the Australian Government, it ensures that students are able to either:

- complete their studies in another course or with another education provider or;
- receive a refund of their unspent tuition fees.

AMA College is required to contribute annually to the Tuition Protection Service, in order to protect student fees and maintain AMA College's obligations in regard to the refund of fees.

AMA College will also maintain an account with an Australia ADI. Student fees will be paid into this account, and AMA College will ensure there is a sufficient amount (the protected amount) to pay all tuition fees for every overseas student or intending overseas student, who have paid their fees but have not yet begun their courses.

For example, should AMA College be unable to deliver a course, or were not able to meet our 'default obligations', (to either offer an alternative course which the student accepts, or refund the unspent prepaid tuition fees), the Tuition Protection Service is able to assist. Further information on this service is available at its website. Visit www.tps.gov.au for more information.

Complaints and Appeals

AMA College's Complaints and Appeals Policy ensures that its students have free and easily accessible information about its access and use, and that all complaints and appeals are dealt with via a constructive and timely manner, at no cost to the student.

AMA College will respond to any complaint or appeal made by a student, regarding their dealings with the AMA College, AMA College's education agents or any related party which AMA College has an arrangement with to deliver a student's course or related services.

Complaints Process

Where an issue arises, students are encouraged to enter into an informal complaint process through informal discussion and conciliation, with either their lecturer, or with AMA College's Student Support Office. The AMA College Student Contact Officer will evaluate the complaint, and in instances where the complaint may be resolved within their area of authority and responsibility, resolve the matter informally and face to face with the student.

If the student is not satisfied with the proposed resolution from the informal complaint process, or they elect to bypass those discussions, then they may formalise the complaint by submitting it in writing to the AMA College Student Support Manager. Complaints must be lodged on a Student Complaint Form, available from AMA College's Student Support Office.

The receipt of the Student Complaint Form will be formally recorded on the Complaints Register by the Student Contact Officer, who will also provide written acknowledgement to the student within 2 business days, advising that the assessment of the complaint will commence within 10 working days of it being made in accordance with AMA College's Complaints and Appeals Policy, and finalise the outcome as soon as practicable.

Where appropriate, complaints will be resolved by the Student Support Manager. If however the Student Support Manager is unable to review the complaint in an impartial way, or have been directly involved in the matter under complaint, it will be referred to the General Manager Vocational Education and Training.

The Student Support Manager or General Manager Vocational Education and Training will conduct an investigation of the complaint in a professional, fair and transparent manner, and will ensure the student is given an opportunity to formally present their supporting evidence at minimal or no cost. The student may be accompanied and assisted by a support person at any relevant meetings, although the student will be responsible for any costs involved in the participation of another person.

The Student Support Manager will ensure that the overseas student is given a written statement of the outcome of the internal investigation of the complaint, including detailed reasons for the outcome, within 10 working days of concluding the internal review.

The Student Support Manager will also advise the student that, if they are not satisfied with the outcome of the complaint or the process undertaken to resolve the complaint, they have the right to access an external complaints handling and appeals process at minimal or no cost. External complaints should be directed to The Overseas Students Ombudsman: <http://www.ombudsman.gov.au/about/overseas-students>

Appeals Process

Where an issue arises, students are encouraged to enter into an informal appeal process through informal discussion and conciliation, with either their lecturer, or with AMA College's Student Support Office. The AMA College Student Contact Officer will evaluate the appeal, and in instances where the appeal may be resolved within their area of authority and responsibility, resolve the matter informally and face to face with the student.

If the student is not satisfied with the proposed resolution from the informal appeal process, or they elect to bypass those discussions, then they may formalise the appeal by submitting it in writing to the AMA College Student Support Manager. Complaints must be lodged on a Student Appeal Form, available from AMA College's Student Support Office.

The receipt of the Student Appeal Form will be formally recorded on the Appeals Register by the College Student Support Manager, who will also provide written acknowledgement to the student within 2 business days, advising that the review of the appeal will commence within 10 working days of it being made in accordance with AMA College's Complaints and Appeals Policy, and finalise the outcome as soon as practicable.

Appeals will be resolved by the College Student Support Manager who will conduct the assessment of the appeal in a professional, fair and transparent manner, and will ensure the student is given an opportunity to formally present their evidence at minimal or no cost. The student may be accompanied and assisted by a support person at any relevant meetings, although the student will be responsible for any costs involved in the participation of another person.

The College Student Support Manager will ensure that the overseas student is given a written statement of the outcome of the internal appeal, including detailed reasons for the outcome, within 10 working days of concluding the internal review.

The College Student Support Manager will also advise the student that, if they are not satisfied with the outcome of the appeal, or the process undertaken to resolve the appeal, they have the right to access an external complaints handling and appeals process at minimal or no cost. External appeals should be directed to The Overseas Students Ombudsman: <http://www.ombudsman.gov.au/about/overseas-students>

Outcomes of complaints and appeals

Where the internal or external complaint or appeal process results in a decision or recommendation in favour of the student, AMA College will immediately implement the decision or recommendation and/or take the preventive or corrective action required by the decision, and advise the student, in writing, of that action.

The College Student Support Manager will document appropriately all discussions and meetings with the student and keep a written record of the complaint or appeal, including a statement of the outcome and the reasons for the outcome.

Refund of Student Fees

AMA College provides the opportunity for students to apply for a refund of tuition fees and non-tuition fees, in compliance with the *Education Services for Overseas Students Act 2000* (ESOS Act) and the requirements of the National Code of Practice for Providers of Education and Training to Overseas Students 2018.

AMA College's Refund Policy does not affect the rights of the student to take action under the Australian Consumer Law if the Australian Consumer Law applies.

AMA College will clearly outline its refund policy to students prior to contractual arrangements being made, through inclusion in AMA College's;

- Student Handbook.
- Letter of Offer and Acceptance.
- Website – www.amacollege.edu.au

Claims process

Students seeking a refund must complete and submit AMA College's Refund Request Form, available from the AMA College website (www.amacollege.edu.au) or from the Student Support Office.

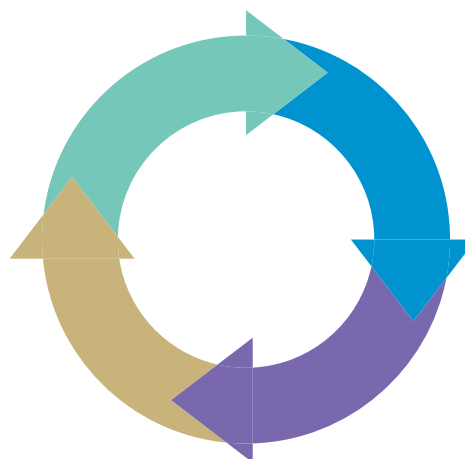
The completed Refund Request Form should be forwarded to the Student Support Office at Student.Support@amacollege.edu.au and include any documents which the student feels supports their application.

The Student Support Office will notify the student of AMA College's decision within ten (10) business days of receiving their Refund Request Form.

AMA College will refund tuition fees and non-tuition fees to a student, in the manner requested in their Letter of Acceptance. Where a refund is to be paid to a third party, this information must be included in the Letter of Acceptance, consistent with the *Education Services for Overseas Students Act 2000*.

Approved refunds will be submitted for payment within ten (10) business days of the refund being approved.

A student may lodge an appeal against any refund decision reached by AMA College in accordance with AMA College's Complaints and Appeals Policy. Further, this policy does not affect the rights of the student to take action under the Australian Consumer Law if the Australian Consumer Law applies.



AMA College will refund its fees and charges as listed below in the refund schedule:

Refund and cancellation policy

Reason for Refund/Cancellation	Notification Period	Non-Refundable	Refundable
Application for visa is unsuccessful (documentation with proof of refusal must be provided)	Before Semester or Course Commences	Application Fee	All paid tuition, material and resource fees
A student is accepted by AMA College, but defers or withdraws	More than six weeks prior to the commencement of their course*	Application Fee	All paid tuition, material and resource fees are refunded in full, less a \$500 administration fee
A student is accepted by AMA College, but defers or withdraws	Less than six weeks prior to the commencement of their course *	Application Fee	All paid tuition, material and resource fees are refunded in full, less a \$1,000 administration fee
Continuing Student initiated Deferral or Suspension	More than 10 business days prior to commencement of next study period	Application Fee	All paid tuition, material and resource fees are refunded in full less the deferral/ suspension fee of \$100.
Continuing Student initiated Deferral or Suspension	Less than 10 business days prior of commencement of next study period	Application Fee	No refund applies. All paid tuition, material and Resource, non-tuition and any other fees are forfeited by the student
Continuing Student initiated cancellation/ withdrawal A student cancels their enrolment and withdraws	After commencing the course *	Application Fee	No refund applies. All paid tuition, material and Resource, non-tuition and any other fees are forfeited by the student
Student default on payment	After commencement of course	Nil	No refund applies. All paid tuition, material and Resource, non-tuition and any other fees are forfeited by the student

AMA College initiated deferral, suspension or cancellation of student enrolment due to student performance	After commencement of enrolment	Nil	No refund applies All paid tuition, material and Resource, non-tuition and any other fees are forfeited by the student
Course deferred by AMA College	Prior to the commencement of their course*	Application Fee	The student will have the option of either: (1) transferring their tuition, material and resource fees to a new study period, or (2) all paid tuition, material and resource fees being refunded in full
Course cancelled by AMA College	Prior to the commencement of their course *	Application Fee	All paid tuition, material and resource fees are refunded in full
Course cancelled by AMA College	After to the commencement of their course*	Application Fee	Tuition fees paid refunded on a pro-rata basis for undelivered portion of Study Period.

* Unless exceptional or compelling circumstances can be demonstrated.

AMA College may defer or suspend the enrolment of a student if it believes there are compassionate or compelling circumstances. For further information on compassionate or compelling circumstances, please review the AMA College deferring, suspending or cancelling the overseas student's enrolment policy.

AMA College may suspend or cancel a student's enrolment including, but not limited to, on the basis of:

- misconduct by the student;
- the student's failure to pay any amount they are required to pay AMA College to undertake or continue the course as stated in the written agreement;
- a breach of course progress or attendance requirements by the overseas student in accordance with Standard 8 of the Standards (Overseas student visa requirements);

Where AMA College initiates a suspension or cancellation of the overseas student's enrolment, and before imposing a suspension or cancellation, AMA College will, within 20 working days, inform the student of the intention and reason, and advise the overseas student of their right to appeal through AMA College's internal complaints and appeals process.

AMA College is committed to working with overseas students to provide an exceptional training experience at all times.



Location and Contact Details

AMA College

Shenton House
Level 2, 57 Shenton Avenue, Joondalup, WA 6027

Telephone: +61 8 9273 3033

Email: enrolment@amacollege.edu.au

Website: www.amacollege.edu.au

AMA College is located at Shenton House in Joondalup, Western Australia, approximately 26 kilometres north of Perth's central business district. Joondalup is the primary urban centre in Perth's outer northern suburbs.

All training is conducted at this location, with the Student Support Office and additional resources conveniently located on-site.

Office Hours

Monday to Friday: 8.00am to 5.00pm

Saturday and Sunday: Closed



AMA College

Shenton House
Level 2, 57 Shenton Avenue, Joondalup, WA 6027

Telephone: +61 8 9273 3033

Email: enrolment@amacollege.edu.au

Website: www.amacollege.edu.au

AMA College, RTO Code 2010, CRICOS Provider Code: 03782G

Office Hours

Monday to Friday: 8.00am to 5.00pm

Saturday and Sunday: Closed



AMA College is part of the Australian Medical Association (WA) group of companies